

State of Vermont
 Department of Disabilities, Aging, and Independent Living
Pre-Inspection Housing Standards and Checklist
 Home Safety Inspection
To be completed by the Provider Agency

The Provider Agency is required to do an in-person pre-inspection of any shared living provider home, work with the shared living provider to correct any known deficiencies, obtain any required documentation, create a Home Safety Assessment in the DAIL Housing Portal and upload the documentation, including this completed form, prior to the Housing Contractor conducting the inspection.

Date of Inspection	
Participant Name	
Guardian(s)	
Physical or Mobility Impairment (Brief Description)	
Expected Date of Occupancy	
Program	AFC DS BI
Total Number of Bedrooms in Home	
Home Provider Name	
911 Address	
City, State, Zip	
Home Provider Phone Number	
Agency	
Service Coordinator	
Staff person filling out this form	

Documents

Documents must be uploaded into the DAIL Housing Portal prior to the Housing Contractor conducting the inspection. Using the correct naming conventions for the documents is **required**.

	Yes	No	N/A
Water Test has been requested, if required			
Water Test has been received by the Agency and has been uploaded into the DAIL Housing Portal			
A chimney cleaning and inspection has been requested, if required			
Chimney Cleaning and Inspection Report has been received by the Agency and has been uploaded into the DAIL Housing Portal			
A copy of the Fire Escape Safety Plan, map and written instruction, have been obtained and uploaded into the DAIL Housing Portal			
Any other documentation that is needed for the inspection process has been obtained and uploaded			

Kitchen

	Yes	No	N/A
Fire Extinguisher is a minimum of 3 pounds			
Fire Extinguisher is charged			
Fire Extinguisher is mounted between heat source & exit path			
GFCI at all electrical duplex 6' from sink			
Other Findings			

Bath

	Yes	No	N/A
Duplex installations in the bathroom w/in 6' of sink are GFCI			
Bathroom has an entrance door that can be locked from inside the bathroom and the lock is operable and in working order.			
Other findings			

Bedroom 1: Which Floor ____ Looking from Street: Right Center Left Front Center Rear

	Yes	No	N/A
Location – Looking from street to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum size 6.5' (height) x 8' (length) x 8' (width)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exit door or egress window is operable to the outside and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window has the right square foot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window meets the min. height (24")/width (20")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window sill at or less than 44" from the floor; Windows not on ground floor with less than 24" have a window guard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Findings: Click or tap here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bedroom 2: Which Floor ____ Looking from Street: Right Center Left Front Center Rear

	Yes	No	N/A
Location – Looking from street to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum size 6.5' (height) x 8' (length) x 8' (width)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exit door or egress window is operable to the outside and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window has the right square foot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window meets the min. height (24")/width (20")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window sill at or less than 44" from the floor; Windows not on ground floor with less than 24" have a window guard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Findings: Click or tap here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Space for additional Bedroom information is at end of this form

Heating Systems

<i>Conventional Heating Systems</i>	Yes	No	N/A
Heating system can ensure 70 degree temperature during the winter			
Conventional Heating: There is a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery in the basement OR at the heat source area			
The heating system is vented to prevent CO blowback or other hazards			
Oil/Kerosene: There is a clearly marked emergency switch at or before the entrance to the boiler/furnace room			
Oil/Kerosene: There is a thermal switch over the furnace			
Gas Systems: There is a thermal switch over the furnace (or built into the furnace controls, if possible, to ascertain)			
Boilers: There is a pressure relief valve (PRV) in good condition			
The PRV discharge pipe is within 6" of the floor or other lower level			
Electric: If electric heaters are used, there is 6" of clearance from combustibles			
Other Findings			
<i>Wood or Wood-Related Heating Systems</i>	Yes	No	N/A
There is a 3 lb minimum Fire Extinguisher for rooms with wood heat			
The Fire Extinguisher is Charged			
Fire Extinguisher is mounted between heat source & exit path			
There is a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery in the room with the wood heat			
Installation: The stove is 36" or more from combustible surfaces OR are there heat shields installed per instruction that would decrease the clearances to 18"			
Installation: The flue pipe is 18" from combustibles or are heat shields installed per instruction that would decrease the clearances to 9"			
There is a report of a chimney cleaning and inspection by a professional			
Installation: All interior wood stoves have their own flue/chimney			
Installation: The vent piping is in good condition (no gaps, not loose, etc)			
Installation: Pellet stoves are installed per manufacturers specifications (Note: In order to show this, the inspector must be able to review the installation guide that came with the stove.)			

Other Findings			
<i>Other Heating systems</i>	Yes	No	N/A
Installation: In-wall propane or kerosene heating units will be installed according to manufacturer's requirements. Clearance to combustibles default to 3 feet unless other per manual. Inspector must be provided installation guide.			
Installation: All in-wall heaters exhaust to the outside			

Safety Hazards

<i>Electricity</i>	Yes	No	N/A
Exterior duplexes and duplexes with a sink, pool, hot tub, or other water source are GFCI			
Washing machine duplex plugs are protected by GFCI (Note: the GFCI may be located at the breaker box which extends coverage to the entire circuit)			
There are no obvious electrical hazards such as open junction boxes, visible frayed wires, unsafe connections, switches/duplexes missing plate covers or unsafe use of extension cords			
The circuit Breaker Box is in good condition (no KO's missing, etc)			
Other findings			
<i>Water Heaters</i>	Yes	No	N/A
The water heater has a PRV and a ¾ discharge pipe from the valve to within 6" of the floor			
The water heater is vented correctly			
<i>Doors/Exit Path</i>	Yes	No	N/A
Exit doors or paths are free from locking mechanisms keyed from inside			
All stairways have at least one handrail			
All stairways with four or more risers, inside or outside the home, need to be guarded or have a railing on the open edge(s)			
All open landings or stairs, inside or outside the home, need to be guarded with a railing that is at least 36" high.			
Doors/Exit Path/Decks/Rails: Exit paths are clear for safe exit			
For deck floor surfaces over 30" above ground level – The deck has a sturdy railing at least 42" high			

For decks floor surfaces 24" to 30" above ground level – the deck has a sturdy railing at least 30" high			
Other Findings			
<i>Carbon Monoxide</i>	Yes	No	N/A
Home is equipped with Carbon Monoxide detectors in a common area on each floor			
Carbon Monoxide detectors are placed in areas with heating sources			
Other Findings			
<i>Water Supply/Wastewater</i>	Yes	No	N/A
Drilled well, dug well, or spring water: Certified lab report for E. Coli/Coliform water testing within the past year			
The home has an operating septic system			
Other Findings			
<i>Hazards Material/Other Health Hazard</i>	Yes	No	N/A
Hazardous materials such as flammables or poisons, are stored away from heat or in such a way that they cannot likely be a hazard to home occupants			
Other Findings			
<i>Firearms</i>	Yes	No	N/A
All firearms are securely locked in a gun safe, closet or with trigger or cable locks, with key(s) kept in a separate location			
Guns stored in cabinets with glass/plexi glass fronts have trigger locks			
Other Findings			

Other Housing Safety/Health Issues

<i>Garage</i>	Yes	No	N/A
The wiring system/electrical supply is in good condition			
The use of extension cords is minimized			
If hazardous materials such as flammables or poisons are in the garage, they are stored away from heat or in such a way that they cannot likely be a hazard to home occupants			
If the garage is heated, the units are installed and vented correctly			
Other findings			
<i>Fire Safety Escape Plan</i>	Yes	No	N/A
The posted Fire Safety Escape Plan includes a MAP of egress routes			
The posted Fire Safety Escape Plan includes Written Instructions			
The Fire Safety Escape Plan is posted per regulations.			
Other Findings			
<i>Other Housing Safety:</i>	Yes	No	N/A
All bedrooms in the home have a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery			
Other Findings			

Comments:

Information about Additional Bedrooms

Bedroom 3: Which Floor ____ Looking from Street: Right Center Left Front Center Rear

	Yes	No	N/A
Location – Looking from street to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum size 6.5' (height) x 8' (length) x 8' (width)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exit door or egress window is operable to the outside and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window has the right square foot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window meets the min. height (24")/width (20")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window sill at or less than 44" from the floor; Windows not on ground floor with less than 24" have a window guard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Findings: Click or tap here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bedroom 4: Which Floor ____ Looking from Street: Right Center Left Front Center Rear

	Yes	No	N/A
Location – Looking from street to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum size 6.5' (height) x 8' (length) x 8' (width)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exit door or egress window is operable to the outside and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window has the right square foot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window meets the min. height (24")/width (20")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window sill at or less than 44" from the floor; Windows not on ground floor with less than 24" have a window guard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Findings: Click or tap here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bedroom 5: Which Floor ____ Looking from Street: Right Center Left Front Center Rear

	Yes	No	N/A
Location – Looking from street to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum size 6.5' (height) x 8' (length) x 8' (width)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exit door or egress window is operable to the outside and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window has the right square foot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window meets the min. height (24")/width (20")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window sill at or less than 44" from the floor; Windows not on ground floor with less than 24" have a window guard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Findings: Click or tap here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bedroom 6: Which Floor ____ Looking from Street: Right Center Left Front Center Rear

	Yes	No	N/A
Location – Looking from street to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum size 6.5' (height) x 8' (length) x 8' (width)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exit door or egress window is operable to the outside and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window has the right square foot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window meets the min. height (24")/width (20")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Egress window sill at or less than 44" from the floor; Windows not on ground floor with less than 24" have a window guard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Findings: Click or tap here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>